

**ROLE OF ALTERNATE DIRECTOR POLICY  
BOARD APPROVED OCTOBER 28, 2008**

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**Preamble:** This document has been updated to conform to the formatting approved by the BOD in 2014, and to include the Bylaws reference text. Otherwise, the policies are unchanged and contain the exact original text.

**Bylaws 5.01.02:** "Provided the number of resumes submitted exceeds the number of directors to be elected, the person receiving the highest number of votes who was not elected a director shall serve as an alternate director on the Board of Directors for a period of one (1) year. The alternate shall attend and participate at all Board of Directors meetings, but will not vote on Parkside Place matters. If a director is absent for two or more meetings, consecutively, the alternate director shall assume the voting rights of the absent director for that second meeting and all subsequent consecutive meetings. Notwithstanding any other provision contained herein, should a director notify the board in writing of his/her intention to be absent from any board meeting or series of board meetings, then the other directors shall direct that the alternate director assume the absent director's voting rights for that meeting or series of meetings. Any assignment of the absent director's voting rights shall automatically be revoked once the absent director attends any meeting".

**Policies:**

*The Board has established this policy to clarify the responsibilities of an Alternate Director. The current Association Documents provide that he may not vote, but other duties are neither named or limited. This policy is to be used as guidance until the Documents can be properly amended.*

The Alternate Director has all the rights, duties, and responsibilities of a full Board Director, EXCEPT that:

1. the term of the Alternate Director is limited to one year, and
2. the Alternate Director is ineligible to vote on Board issues unless a Board Director is absent.

In the event of a Director vacancy, the Alternate fills the vacancy as a Board Director and completes the remainder of the term. The Board may fill the Alternate Director position by appointment, as provided elsewhere.