

PARKSIDE PLACE HOMEOWNERS ASSOCIATION, INC.

**POLICIES / RULES ON CLUB HOUSE USE
BOARD APPROVED MARCH 25, 2014**

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**REVISED DRAFT FEBRUARY, 2014, SUBMITTED BY
ROXY ROCK, CLUB HOUSE COMMITTEE CHAIRPERSON**

FINALIZED MARCH 12, 2014 BY CHARLOTTE DUPLISSEY

1. **Hours:** The club house will be available to Parkside residents from 8:00 a.m. – 10:00 p.m.
2. **Scheduling:** The Board of Directors has appointed a Club House Committee with a chairperson to coordinate the scheduling of club house activities as follows:
 - A. Applications from residents for private use of the club house will be accepted in accordance with these Rules and Regulations.
 - B. Notice of times, schedules, sponsors of private parties, and Parkside sponsored events will be posted on the bulletin board by the Club House Chairman. Parkside events will take precedence over private events.

The social committee shall provide a list of their scheduled events in order to prevent a scheduling conflict.

3. **Private Party Use:** Residents requesting private use of the club house should contact the Chairperson, who will supply an application and a copy of the rules.

Two checks are required:

- A. Users fee of \$50, non-refundable.
- B. Deposit of \$125. Club house must be ready for inspection by chairperson at 12:00 p.m on the day following the event. If the club house is clean and in good condition, the deposit will be refunded. If damage has occurred, an assessment will be approved by the Board and shall be due the following month.

- 3.1 **Number of Guests:** Maximum of 50 due to Fire Department Safety Regulations.
- 3.2 **Maximum Time:** The maximum time for private events is six hours in addition to set-up time which must be on the day of the event.
- 3.3 **Maximum Uses:** Use of the club house for private events by any resident shall be limited to eight times per year.
- 3.4 **Parking:** The sponsoring resident must arrange for guests' parking. No parking on streets, on grassed areas, or in driveways is allowed. The sponsor is responsible for any damage to private or community property.

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- 3.5 **Areas Reserved:** Residents renting the club house have exclusive use of it during the designated time for the event. If alcoholic beverages are served, use of the pool is prohibited. All facilities other than the club house will be open to all residents at all times.
- 3.6 **Responsibilities of Sponsor:**
- A. Personal attendance during authorized time.
 - B. Proper conduct of guests.
 - C. Repair or replacement of items damaged.
 - D. Disposing of trash and garbage in the containers provided.
 - E. Ensuring that other residents are not inconvenienced during the event.
 - F. Cleaning of the club house and rest rooms prior to 12:00 noon on the day after the event.
 - G. Ensuring that no loud or boisterous activity affects any of the surrounding neighbors.
 - H. Ensuring that the lights, fans, and water faucets are turned off; all windows and doors are closed and locked; and air conditioner is set at **80 degrees**.
 - I. Ensuring that breezeway lights and fans are turned off.
4. **General:**
- A. Individuals in wet bathing suits are not permitted in the club house.
 - B. Smoking is not permitted in the club house.
 - C. Supplies in the kitchen are not for personal use.
 - D. Children must be supervised around the pool area and in the club house.
 - E. No pets are permitted inside the clubhouse or gated area.
 - F. Due to insurance regulations, gates shall not be propped open.
 - G. The club house may not be rented to be used for promoting or selling products.
5. **Club House Committee Responsibilities.**

The Board of Directors is to be advised of any needs necessary to maintain and improve the quality of the club house. All requests/suggestions must be approved by the Board of Directors.

Reference: Declarations 8.23